

Job Description

Safe Routes to School—Bicycle Program Instructor

Reports to: BLAST Program Coordinator

Summary The Missouri Foundation for Bicycling and Walking is seeking **three to five** individuals to teach a bicycle safety-training program to elementary and middle school students in the Kansas City Metropolitan Area. These part-time, limited term (approximately 18 months) employees report directly to the Missouri Foundation for Bicycling and Walking (MFBW) BLAST Program Coordinator. These positions interact with all members of the MFBW staff and require some contact with area schools.

Duties and Responsibilities Duties shall include:

1. Loading and unloading bicycles and equipment from the BLAST vehicle; this may include moving bicycles and equipment from a storage facility into the vehicle;
2. Work with PE teachers coordinate classroom activities;
3. Lead instruction of BLAST for 5th and 6th grade students in a PE setting;
4. Attend curriculum trainings prior to each school semester; attend additional training as assigned by BLAST Coordinator;
5. Assist BLAST coordinator with additional duties as assigned; and
6. Provide monthly, detailed time sheets.
7. Administering and grading pre and post course quizzes
8. Assisting with a bike-to-school incentive program

Compensation \$13.00 per hour and limited to approximately 150 hours over the 18 month grant cycle for each of the instructors.